



Academic and Personnel Sub Committee of the Board of Governors of the City of London Freemen's School

Date: MONDAY, 16 OCTOBER 2017
Time: 10.30 am
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members: Deputy Roger Chadwick (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Stuart Fraser
Nicholas Goddard
Michael Hudson
Alderman Alastair King
Vivienne Littlechild
Andrew McMillan
Hugh Morris
Graham Packham
Councillor Chris Townsend
Deputy Elizabeth Rogula
Gillian Yarrow
Alderman Dame Fiona Woolf
Deputy Clare James (Ex-Officio Member)
Ian Seaton (Ex-Officio Member)

Enquiries: Julie Cornelius
020 7332 1427
julie.cornelius@cityoflondon.gov.uk

Lunch will be served in the Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes of the meeting held on 19 June 2017.
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision
(Pages 1 - 4)

For Decision

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 19 June 2017.
8. **ACADEMIC AND PERSONNEL SUB COMMITTEE REPORT**
Report of the Headmaster.
9. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

For Decision
(Pages 5 - 8)

For Decision
(Pages 9 - 54)

**ACADEMIC AND EDUCATION SUB COMMITTEE OF THE BOARD OF
GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Monday, 19 June 2017**

Minutes of the meeting of the Academic and Education Sub Committee of the Board of Governors of the City of London Freeman's School held at Guildhall on Monday, 19 June 2017 at 10.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Stuart Fraser
Michael Hudson
Alderman Alastair King

Officers:

Julie Cornelius	Town Clerk's Department
Alistair MacLellan	Town Clerk's Department
Roland Martin	Headmaster of the City of London Freemen's School
Andrew McCleave	Deputy Head (Academic) , City of London Freemen's School
Richard Dolan	Head of Upper School
Evelyn Guest	City of London Freeman's School
Gareth Hughes	Head of Sixth Form, City of London Freemen's School

1. APOLOGIES

Apologies for absence were received from Nicholas Goddard, Vivienne Littlechild, Andrew McMillan and Gillian Yarrow.

The Chairman took this opportunity to welcome Alderman King who is new to the Board and is appointed as a Co-optee on this Sub Committee.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interest.

3. TERMS OF REFERENCE

Members received the Terms of Reference of the Sub-Committee, as agreed by the Board of Governors at its meeting on 8 June 2017 and the following points were made.

The Town Clerk to make the following amendments to the Terms of Reference.

1. *'To make recommendations for the Board's approval on the following matters:'* should appear before the section *'With power to act on the following matters'*.
2. To move (this bullet point should appear as the first bullet point within the 'recommendations' section) and amend as follows, the penultimate bullet point of the recommendations:

'To monitor general compliance with safeguarding requirements (not involving individual cases).'

The Town Clerk to check that Sub-Committee membership information is up-to-date.

The Sub-Committee agreed in principle to change the name of the Sub-Committee to: Academic and Personnel Sub-Committee and for this to appear as an Agenda item at the next meeting of the Board of Governors.

RECEIVED

4. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 14 November 2016 be approved as a correct record.

5. BOARDING GOVERNOR ROLE DESCRIPTION

Members considered a report of the Headmaster concerning the role of the Boarding Governor and the following points were made

The Boarding Governor will visit the school at least once per term and will meet with the Head of Boarding and the Headmaster and/or his Deputy twice per term. The Single Central Register will be scrutinised during visits.

RESOLVED – That,

- a) Andrew McMillan is appointed as the Boarding Governor.
- b) the Boarding Governor role description is approved.

The Chairman said Mr McMillan is very engaged and this is an excellent appointment.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The following items of urgent business were raised.

- To look at meeting dates and venues to ensure meetings are quorate.
- To seek approval to appoint Mr Brian Harris as a Co-opted Governor to the Board of Governors and to this Sub-Committee. Mr Harris has a long history with the school and can offer significant support to the Board.

RESOLVED – That, Mr Brian Harris is appointed as a Co-opted Governor.

8. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 14 November 2016 be approved as a correct record, subject to an agreed amendment.

10. **2017 PREDICTED RESULTS: A LEVEL AND GCSE**

Members considered a report of the Headmaster concerning 2017 predicted results: A Level and GCSE.

11. **VERBAL ISI UPDATE**

Members considered a verbal report of the Headmaster concerning ISI.

RECEIVED

12. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 11.30 am

Chairman

Contact Officer: Julie Cornelius
tel. no.: 020 7332 1427
Julie.Cornelius@cityoflondon.gov.uk

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank